

PORT AUTHORITY OF ALLEGHENY COUNTY  
MINUTES OF THE REGULAR BOARD MEETING  
FRIDAY, OCTOBER 26, 2018

The Regular Meeting of the Board of Port Authority of Allegheny County was held on Friday, October 26, 2018, at 9:30 a.m., at the Authority's Administration Offices, 345 Sixth Avenue, Pittsburgh, Pennsylvania, 15222-2527, pursuant to due public notice given as required by law.

**Board Members:**

Jeff Letwin, Chair  
Jennifer Liptak  
Michelle Zmijanac  
Ann Ogoreuc  
John Tague  
Stephanie Turman  
D. Raja  
Senator Jim Brewster  
Representative Dom Costa  
Rob Vescio  
Rob Kania  
Joel Lennen, General Counsel

**Media:**

Ed Blazina, Post-Gazette

**Port Authority Staff:**

Katharine Kelleman, chief executive officer, Bill Miller, chief operations officer, Keith Wargo, chief engineer, Mike Cetra, chief legal officer, Pete Schenk, chief financial officer, Jim Ritchie, chief communications officer, Jeffrey Devlin, chief information officer, David Huffaker, chief development officer, Jerimaine Ward, manager Contract Administration, Ed Typanski, director Grants and Capital Projects, Adam Brandolph, Public Relations representative, Inez Colon, director Employment, Melissa Dunbar, Professional Services contract specialist, Deborah Skillings, Community Outreach coordinator, John DeAngelis, manager Contract Administration, Eric Wells, director Employee Relations and OEO, Josh Banyas, manager Capital Programs, Don Rivetti, acting deputy of Maintenance Operations, Vasti Amaro, chief of staff, Diane Williamson, executive assistant.

**Other:**

Carolyn Lenigan, Glenn Walsh, Carl Boltan, WRA, James Keener, President ACTC, Brian Schull, SAF, Josh Malloy, PPT, Damon Rhodes, April Gray, Cosmos Technologies, Ted Kielur, ATU Local 85, Steve Palonis, ATU Local 85, Mel Packer, PPT, Laura Wiens, PPT, Joe Cusick, Cusick Consulting, Dan Frederick, Monaloh, Ed Reese, AECOM, Dan Yablonsky, PPT.

The Chair called the October 26, 2018 Regular Meeting of the Board to order.

After the recital of the pledge of allegiance, a recommendation was made for approval of the minutes of the September 28, 2018 Regular Meeting. A motion was made, seconded and unanimously passed.

The Chair called on Ms. Kelleman for a report of the Chief Executive Officer. Ms. Kelleman first acknowledged active and retired employees who passed in September (Pat Sipes, assistant manager Road Operations, Larry Brooks, bus assignment shifter, Arthur Proviano, retired instructor, retired

operators Kurt Stepling, Robert Wilson, Keith Markham, Elberta Swisshelm and William Kozikowski, retired director Administrative Services, Larry Andria, William Riggs, retired laborer, William Harrington, retired signal maintainer and James Primm, retired auto repairman), followed by a moment of silence.

Ms. Kelleman continued reporting that overall, we remain strong on our ridership. Our bus numbers were up in September, with light rail down slightly. Since we had fewer weekdays in September this year than last year, we did not see the same increase; however, we are still tracking ahead of last year.

Ms. Kelleman wants to start a new tradition at our Board meetings by recognizing employees who have gone beyond the call of duty. Due to time constraints, we will recognize only one employee each month. This month, Ms. Kelleman acknowledged Mr. Michael McGrath, an operator out of the Ross Garage who has been with Port Authority for 18 years. A rider called Customer Service describing Michael as the best operator I have seen in a long time. She stated, "He is very polite, helpful and made sure I got to the right stop."

Next Ms. Kelleman reported on Rail~Volution, an international conference held in Pittsburgh this year which focused on using transit to improve communities. We are honored to have hosted the conference this year as it is the largest transit and community development conference in the nation, and it is usually held in cities such as Denver, Seattle or Portland. It is fantastic to get the feedback from folks around the world on our system. They loved the Library Line, especially for what they have seen with systems that have been out there for a 100 years. It was good for us to hear from people who have gone to places such as Denver where everything is so bright, shiny and new.

Ms. Kelleman continued by stating that it is also wonderful to have experts from around the world come and talk to us about our systems and how we can make some improvements. The most important part of this conference for us as the host city is to receive technical information, and we received good feedback about where we can take this in the future. We also cannot say enough about our local leadership, County Executive Rich Fitzgerald and Mayor Peduto for making this happen. Ms. Kelleman also acknowledged Port Authority's TOD Manager, Ms. Breen Masciotra, who helped coordinate the event.

Next Ms. Kelleman reported that this month we have started putting new buses on the road. We have 10 of the 69 buses new buses in service, with the remainder being delivered and put into service by the end of the year. Ms. Kelleman stated that we are very excited about the new buses in service, which are possible because of generous Federal, State and Allegheny County support.

Ms. Kelleman concluded her report by reminding everyone that Halloween is happening next week. We will be communicating with our divisions to remind them to be extra cautious on the roads.

That concluded the report of the Chief Executive Officer.

The Chair called on Ms. Zmijanac for a report of the Performance Oversight Committee. Ms. Zmijanac reported that the Performance Oversight Committee met on Thursday, October 18, and the minutes from the previous meeting were approved by the Committee.

At the Committee meeting, CFO Peter Schenk reported that Total Operating Income through the first quarter of the fiscal year was \$938,225 ahead of budget, primarily due to higher Passenger Revenues, and Total Expenses were approximately \$4.8 million under budget. Total Subsidies are \$3.6 million ahead of budget, due to a timing issue.

Ms. Zmijanac reported that there were three resolutions reviewed by the Performance Oversight Committee.

The Committee first reviewed two procurement items and determined that the bids were in accordance with the Authority's procurement policies and procedures, the prices to be fair and reasonable, the bidders to be responsible and the bids responsive. The Performance Oversight Committee recommended for award the two items listed in the resolution for the total amount of approximately \$3.1 million.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

Ms. Zmijanac presented the next resolution seeking authorization to award a general construction contract, plumbing construction contract and an electrical construction contract for the Paint Booth Installations at the Ross and East Liberty Garages. Bid Documents were prepared and publicly advertised. Three bids were received for the general contract, two bids were received for the plumbing contract and three bids were received for the electrical contract.

Ms. Zmijanac stated that the Performance Oversight Committee recommends that the General Contract be awarded to Mosites Construction Company, Inc., in the amount of \$3,213,000; the plumbing contract be awarded to Wheels Mechanical Contracting and Supplier, Inc., in the amount of \$185,000; and the electrical contract be awarded to Merit Electrical Group, Inc., in the amount of \$252,700, all subject to completing the pre-award requirements.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded and agreed that the resolution be approved as presented with one abstention from Chair Jeff Letwin in regard to the Mosites contract.

The final resolution presented by Ms. Zmijanac sought authorization to adopt an amended Collective Bargaining Agreement with the Port Authority Transit Police Association covering transit officers.

Ms. Zmijanac reported that the Committee was advised at the meeting that the Collective Bargaining Agreement with Port Authority and the Police Association expired on July 31, 2018. Following a mediation session before a mediator appointed by the Pennsylvania Labor Relations Board, Port Authority and the Police Association agreed, subject to Board approval and union ratification, on proposed terms and conditions for an amended agreement to be effective August 1, 2018 through July 31, 2023.

The officers have ratified the proposed terms and conditions of the amended agreement. Thus, the recommendation is for Port Authority to approve and ratify the proposed terms and conditions of the amended agreement as set forth in the summary attached to the resolution as Exhibit 1.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

That concluded the report of the Performance Oversight Committee.

The Chair called on Mr. Tague for a report of the Planning and Stakeholder Relations Committee. Mr. Tague reported that the Planning and Stakeholder Relations Committee met last week.

The Committee heard an overview of the evolution of transit-oriented development activities within the organization for the last four years that laid the groundwork for the Authority to develop joint development solicitation procedures. These activities have included the establishment of Board-adopted TOD guidelines, the Station Improvement Program and the internal TOD Advisory Committee.

Mr. Tague then presented a resolution proposing adoption of the procedures for joint development solicitations, a copy of which is included as Exhibit A to the resolution. This resolution would establish an important means to demonstrate open, transparent and legally compliant standards as the Authority continues to evaluate and identify sites it owns that may be appropriate for future joint development projects. The resolution would also authorize the Authority to adopt and implement procedures for competitive negotiations for joint development, effective for any new TOD projects involving Port Authority-owned property commenced on or after November 1, 2018.

On behalf of the Planning and Stakeholder Relations Committee, Mr. Tague respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

Mr. Tague then gave a brief update about our two advisory bodies. The Committee for Accessible Transportation did not meet in October, but has a meeting scheduled for early November.

The Allegheny County Transit Council did meet. The Authority's new Chief Information Officer, Mr. Jeffrey Devlin, attended the meeting to discuss his role at the Authority along with some of the areas that his group will be focused on going forward.

Mr. Tague concluded his remarks by reporting that he had the opportunity, along with several Board members, to attend the Rail~Volution Conference. He commended Port Authority staff, especially Breen Masciotra, who served on the Rail~Volution National Steering Committee, along with several other Pittsburghers. It was a wonderful opportunity to showcase Pittsburgh and the vision of Pittsburgh of tomorrow.

That concluded the report of the Planning and Stakeholder Relations Committee.

The Chairman next called on Mr. Vescio for a report of the Technology Committee. Mr. Vescio reported that the Technology Committee met on Thursday, October 18. There were no resolutions presented to the Committee this month.

Mr. Jeff Nichols, Informational Technology risk and compliance lead, did however present on the Authority's progress toward assuring compliance with credit card protections under Payment Card

Industry Data Security Standards, generally called the PCI Compliance. The presentation was informative and highlighted the importance of appropriate cyber security controls protecting our sensitive security information.

That concluded the report of the Technology Committee.

During the public comment period, a few speakers shared their concerns with the proposed fare payment technologies. Although they see it as an opportunity to make transit more equitable and accessible with a mobile fare app, as well as the ability to address limitations of the ConnectCard, they stated that Port Authority needs to ensure that the mobile app is accessible by as large a ridership as possible. It was also noted at the meeting that it is important that the software and hardware are adaptable for future needs and not propriety to an outside entity, rider privacy is protected and improvements are made to the existing system to allow for payment for multiple riders, multiple fare types and compatibility with other regional services and modes.

Before adjourning, the Chair reminded the Board that the November 30, 2018 has been rescheduled for Friday, December 7, 2018.

There being no further business to conduct, the meeting was adjourned.

The next Regular Meeting of the Board will be Friday, October 26, 2018.

Approved